



PERSONNEL COMMISSION

Class Code: 5031
Salary Range: 24 (C1)

GROUNDS EQUIPMENT OPERATOR II/DRIVER

JOB SUMMARY

Under immediate supervision, perform duties in the operation of a variety of power driven and heavy equipment involved with District grounds construction and maintenance activities; service, maintain and perform repairs on assigned equipment; observe health and safety procedures and regulations; operate a truck to tow a trailer or heavy equipment; perform related duties as assigned.

EXAMPLES OF DUTIES

The classification specification does not describe all duties performed by all incumbents within the class. This summary provides examples of typical tasks performed in this classification.

- Operate a variety of power driven and heavy equipment including boom trucks, stump grinders, chippers, chain saws, edgers, blowers, dump trucks, tractors, sweepers, skiploaders, water tank trucks and gang mowers; observe health and safety procedures and regulations. **E**
- Haul trees, stumps, cuttings, branches, leaves, dirt and other debris to designated locations utilizing appropriate District truck; sweep litter from walks and driveways, utilizing a power sweeper as necessary. **E**
- Perform tree trimming and removal activities utilizing a man lift and power chipper; pick up, grind, chop and dispose of cuttings, branches, leaves and other debris following assigned tasks; remove and replace trees and shrubs; utilize augers, trenchers, tractors or other equipment to dig holes as needed. **E**
- Check, adjust, lubricate and clean equipment; troubleshoot and repair assigned equipment; make adjustments and replace parts as necessary; arrange for overhauls and repairs of mechanical defects and other problems as needed. **E**
- Operate a gang mower and other power driven mowers; mow and edge assigned athletic fields and other large areas; clean, sweep, drag and maintain artificial turf areas; operate related equipment. **E**
- Fill, level, roll, mound, smooth and prepare grounds for the planting of lawns and landscaping activities; fertilize, prepare and maintain soil. **E**
- Operate a variety of hand and power tools and equipment. **E**
- Maintain vehicles and equipment in a clean, safe and organized fashion according to manufacturer's specifications and District policies. **E**
- Maintain routine records related to equipment, safety, repairs and assigned activities. **E**

- Load truck with materials and equipment, drive to and from destinations and unload and deliver materials and equipment. *E*
- Operate a truck for towing a trailer or heavy equipment mounted on a trailer from site to site. *E*
- Perform related duties as assigned.

Note: At the end of some of the duty statements there is an italicized "E" which identifies essential duties required of the classification. This is strictly for use in compliance with the Americans with Disabilities Act.

DISTINGUISHING CHARACTERISTICS

The Grounds Equipment Operator II/Driver performs duties in the operation of a variety of heavy grounds equipment involved in District grounds construction and maintenance activities. In addition, an incumbent operates a truck for towing a trailer or heavy equipment mounted on a trailer from site to site. The Grounds Equipment Operator I classification is responsible for operating a variety of power driven grounds equipment such as large and small power mowers in the mowing, edging and maintenance of District grounds.

EMPLOYMENT STANDARDS

Knowledge of:

Operation of a variety of heavy equipment used in grounds construction and maintenance including skiploaders, dump trucks, tractors, gang mowers and other related equipment.

Safe operation of heavy grounds equipment.

Methods, supplies and tools used in caring for landscaped areas.

Operation of hand and power tools and equipment.

Health and safety regulations as established by the State Education Code and District.

Proper lifting techniques.

Oral and written communication skills.

Legal and defensive driving practices.

Basic record-keeping techniques.

Ability to:

Perform duties in the operation of a variety of power driven and heavy equipment involved with District grounds construction and maintenance activities.

Maintain heavy grounds equipment in a safe and operative condition.

Service and perform repairs on assigned equipment.

Haul trees, stumps, cuttings, branches, leaves, dirt and other debris to designated locations utilizing appropriate District truck.

Operate hand and power tools and equipment.

Communicate effectively both orally and in writing.

Work cooperatively with others.

Perform heavy physical labor.

Observe health and safety regulations as established by the State Education Code and District.

Understand and follow oral and written instructions.

Observe legal and defensive driving practices.

Operate a truck for towing a trailer of more than 6000 pounds gross trailer weight.

Maintain routine records.

Education and Training:

Graduation from high school.

Experience:

Two years experience operating and performing routine maintenance on various power equipment, including gang mowers, hydraulic mowers, tractors and dual axle trucks or one year as a Grounds Equipment Operator I in the Long Beach Unified School District.

Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS

Valid California Class A driver's license at time of application.

Under federal law those individuals required to possess a commercial drivers license shall be subject to alcohol and controlled substance testing.

Applicants for this classification will be required to obtain and submit, at his/her own expense, his/her current motor vehicle driving record at the time of appointment. The record must meet and be maintained at the District's safe driving standard. Failure to meet this requirement will result in the disqualification and/or rejection of the applicant regardless of any other standing.

WORKING ENVIRONMENT

Outdoor work environment. Seasonal heat and cold or adverse weather conditions. Exposure to fumes, dust, odors, oil/grease, gases. Driving a District truck to conduct work. Subject to noise and fumes from equipment operation. Working around and with machinery having moving parts. Working at heights.

PHYSICAL DEMANDS

Dexterity of hands and fingers to operate heavy equipment. Bending at the waist, kneeling, stooping or crouching. Reaching overhead, above the shoulders and horizontally. Lifting, carrying, pushing and pulling heavy objects (39 pounds or more) as assigned by position. Seeing to perform grounds work. Heavy physical labor.

AMERICANS WITH DISABILITIES ACT

Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation, depending on the nature of the disability.

APPOINTMENT

In accordance with Education Code Section 45301, an employee appointed to this class must serve a probationary period of six (6) months during which time an employee must demonstrate at least an overall satisfactory performance. Failure to do so shall result in the employee's termination.

PCA 10/24/2002
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